

**Job advert – Technical and Admin Support.**  
**25-35 hours per week depending on skill set.**

NatSol is looking for a technically minded person to work in the company at our premises in Llanidloes. We also hope this person will mature into a long term, highly reliable member of staff who eventually takes on a wide range of responsibilities.

The successful candidate will be good at working as part of a small team and must be capable of acquiring, over time, a thorough understanding of the company's products, manufacturing processes and organisation. They should have the commitment, sense of responsibility and motivation to be productive in lone working.

Ideally, they should be good at mathematics (e.g. A level or a high grade at GCSE) and have an aptitude for engineering issues. Existing practical skills are desirable. In time the employee will be required to contribute to solving manufacturing problems which arise. Some experience of simple metal working would be very helpful but could be acquired.

They will need to be able to create drawings using a CAD package. If this isn't an existing skill then they must be willing to learn and reach the necessary standard to create and modify technical drawings. The company could assist by contributing to the cost of training in this respect.

General skills in IT are essential and there should be a willingness to develop these further to suit company requirements. Marketing skills would be advantageous.

Through training they must become adept at giving guidance on installation of our products based on information and photos received from the client or their contractor. An initial understanding of basic groundworks and drainage principles would be valuable in this respect.

A willingness to do occasional site work is necessary. This may involve overnight stays in other parts of the UK.

In small companies it is important for staff to be flexible, to show initiative, and to be willing and able to turn their hand to different tasks. Good literacy and telephone skills, and confidence in dealing with clients and suppliers are essential. Training on our product range will be provided, including the suitability of different products for different user groups and site types.

The selected candidate will be required to become expert in advising our clients on the management of those products and how to troubleshoot any problems that may arise.

Salary will be based on relevant experience and skills. The company offers employee shareholding to long term employees and this is a way for committed employees to benefit in profitable years.

Please apply by sending a CV to: [andy@natsol.co.uk](mailto:andy@natsol.co.uk) by 31<sup>st</sup> January 2024

Andrew Warren, Managing Director.

[www.natsol.co.uk](http://www.natsol.co.uk)